

# SCA 27<sup>th</sup> Annual Meeting & Workshops • May 14-18, 2005

Baltimore Convention Center • Baltimore, MD

## Hotel Registration

Complete this Reservation Form and Send Deposit to:



### Hyatt Regency

(Headquarters Hotel)  
Reservations Department  
300 Light Street  
Baltimore, Maryland 21202  
Ph: 410-528-1234  
Fax: 410-685-3362



### Sheraton Inner Harbor

Reservations Department  
300 South Charles Street  
Baltimore, Maryland 21202  
Ph: 410-962-8300  
Fax: 410-962-8211

Please print or type

Name \_\_\_\_\_  
Last First MI

Preferred Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Fax # \_\_\_\_\_

Accompanying Person(s) Name(s) \_\_\_\_\_ Adults \_\_\_\_\_ Children \_\_\_\_\_

Children under 18 are complimentary in the same room with parents.

### Please make reservations at only one hotel.

#### Rates HYATT REGENCY BALTIMORE

**SOLD OUT**

#### SHERATON INNER HARBOR HOTEL

- \$169 Single
- \$169 Double

**Submit registration to the hotel of your choice. Do not send to SCA Headquarters Office.**

All rates quoted are exclusive of state/local tax, currently 12.5%.

### Please Reserve:

\_\_\_\_\_ Room(s) My Arrival Date is: \_\_\_\_\_ Arrival Time: \_\_\_\_\_ My Departure Date is: \_\_\_\_\_

Check in time is 3:00pm, check out time is 12:00noon. For suites, please contact hotel directly.

- Non Smoking
- Smoking
- King
- Double/Queen *(Based on availability)*

Special Requests: \_\_\_\_\_

Deposit Procedure: All reservations must be secured with the first night's room charge as a deposit which will be applied to your designated length of stay. Late arrivals or early departures will result in forfeiture of deposit. Please send a check or money order, or indicate your credit card. Credit cards will be charged upon receipt of the information below.

Cancellation Policy: Individual reservations may be canceled without penalty until 3 days prior to your arrival date. Within 3 days, canceled reservations will result in forfeiture of the deposit.

- Enclosed is my Check/Money Order in the amount of \$ \_\_\_\_\_ *(Please make payable to your choice of Hotel)*

Method of Payment:  VISA  MasterCard  American Express  Diners Club  Discover

Card No. \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature \_\_\_\_\_ Name Printed on Card \_\_\_\_\_

## Cut-off date: April 13, 2005

Rooms and rates are subject to availability and change